



SCHOLARSHIP POLICY – Public

1. Background

The AIM Graduate School at the Australian Institute of Management - Qld & NT will offer a number of distance scholarships to support its five pillar strategy, particularly the region serving and career serving pillars.

2. Purpose

The purpose of these scholarships is to:

- Provide an alternative educational pathway for practising managers, with an emphasis on the application of management theory and practice within an organisational framework
- Raise the profile of the AIM Graduate School as a significant contributor to management development within the community
- Position the AIM Graduate School as a leading provider of academically robust practical management qualifications and units

3. Scope

The scholarships will cover tuition fees only for the completion of the Graduate Certificate Professional Management via distance learning.

4. Scholarship Details

Full academic scholarships will be awarded:

- The Graduate Certificate Professional Management award program consists of four units of study to be completed within four years. This option would suit applicants seeking a well respected qualification in general management either in its own right, or as a pathway to further study, including an MBA.
- Students must commence their first unit of study within one academic year of receiving the scholarship

- Students are required to complete one unit at a time, and receive a minimum distinction grade before moving onto the following unit of the Graduate Certificate Professional Management.

The Scholarship Panel will determine the number of distance scholarships to be offered per annum after having considered the quality and needs of the applicant pool.

5. Eligibility for Scholarship

Scholarships are available to practising managers in public, private, and non-profit organisations. Candidates can be in management positions at any level, and in any role within their organisations.

Scholarships will be open to all applicants regardless of age, gender and ethnic or cultural background. Applications will be encouraged from those in demographic groups that are traditionally under-represented in management namely women, indigenous people and those working in regional and remote locations.

Applicants must be of Australian nationality, must be proficient in English, and must indicate their desire to pursue their chosen course of study in distance mode.

6. Marketing of Scholarships

The availability of scholarships will be marketed to the management community via electronic and print promotion. Applicants will be requested to register interest in receiving scholarship information. On registering, applicants will receive information on the scholarships, terms and conditions, closure date, the application and interview process.

7. Selection of Applicants

Selection of the successful applicant/s, is not means tested, and will be based on information provided in the application form and in a personal interview. The information sought will include:

- Educational background
- Work experience and depth of managerial experience
- Intention to contribute to the management profession
- Specific benefits to the applicant in completing a post graduate unit/award program
- Ability of the applicant to contribute to management and broader community

Applicants who may not have completed formal tertiary academic studies must meet the AIM Graduate School Admission Policy [POL AIM-GS008]:

- Undergraduate degree plus two years relevant management experience
- Five years relevant management experience
- VET Diploma plus three years relevant management experience

8. Scholarship Application Process

Application for scholarships will open annually in September, and close in October.

All applications will be reviewed by the AIM Graduate School Academic Director within two weeks of the date specified as the closing date for applications.

9. Awarding of Scholarships

Applicants will be shortlisted and interviewed by the Scholarship Panel consisting of the AIM Graduate School Academic Director, General Manager of Professional Development and Research, and a member of the AIM Graduate School faculty. A list of recommended scholarship recipients will be forwarded to the AIM Graduate School Academic Board.

Applicants will be advised of the result of their application by written communication.

10. Conditions of Scholarships

Students who have been awarded a scholarship must abide by the policies relating to timeframes for completion of an award program, submission of assessment tasks and requests for extensions.

Students must receive a minimum Distinction grade in their studies. A student who does not achieve a Distinction in a unit will undertake an interview with the AIM Graduate School Academic Director to discuss expectations and review their academic progress including extenuating circumstances. The AIM Graduate School Academic Director may recommend to the AIM Graduate School Academic Board that the scholarship holder continues to receive the scholarship subject to a unit by unit review.

The Scholarship will cover tuition fees (including courseware) only. Scholarship recipients will be responsible for the purchase of text books and other resources.

11. Termination of Scholarships

The progress of full scholarship recipients will be reviewed annually by the Scholarship Panel.

After full consideration of a student's academic progress, the Scholarship Panel may recommend to the AIM Academic Board that a scholarship be withdrawn. The Panel will make this recommendation having considered any special or extenuating circumstances which may have affected the student's ability to meet the conditions of the scholarship. The termination of a scholarship must be considered and approved by the AIM Graduate School Academic Board.

Notice of a withdrawal of scholarship must be made in writing.

12. Review of Decision-Making

All decisions relating to the scholarship applications, awarding of scholarships and termination of a scholarship, are subject to the AIM Graduate School Review of Decision-Making Policy available from StudentNet, the AIM Graduate School online learning portal.

13. Sponsorship of Scholarships

The AIM Graduate School may seek sponsorship for scholarships. The nature of such sponsorships must fall within AIM's sponsorship policy, and must not imply any ability to influence academic outcomes, content, or progress. All sponsorship of scholarships must be considered and approved by the AIM Graduate School Academic Board.